



Eastern Chinese Language School

Admission Guide 2022

(Regis. No. A0044328U) (VCAA Code. VCAA1868)

I. Introduction

Eastern Chinese Language School Inc., founded in 1993, is a community language school registered under the Australian Associations Incorporation Act. The school has obtained the authorization from VCAA to provide VCE LOTE Chinese.

As a non-profit, non-religious and non-political school, ECLS provides Chinese language and culture learning services to better create a multicultural community in Australia. ECLS complies all the standards and requirements of DET and CLV and develops curriculum based on the requirements of VCAA, which would keep on improving her teaching quality and upgrading her teaching facilities, presenting a brand-new look in the future.

ECLS locates in the suburb of Doncaster where local Chinese community members observe the tradition of taking good care of their children's education and well-beings, which in turn encouraging a sound learning environment in the school.

Currently the school is offering Chinese language classes from Prep to VCE (including VCE prep, FL, SL, SLA) taught by the teachers with rich teaching experience both in Australia and China and passion in Chinese language education. All the teachers, staff and volunteers hold active Working With Children Check or VIT and have learnt and signed child safety related documents.

In the last 20 years, our students have achieved excellent results in VCE Chinese exams and a good amount of FL, SL and SLA students have obtained the scores of 40+.

II. Admission Process

1. Student Registration

- 1) All enrolling students are required to fill in the Student Information Form which would be submitted to the Department of Education and Training by the school. Enrollment link:
<https://www.xjssc.com.au/index.php/east-doncaster-campus-online-enrollment>
- 2) Those who receive special payment benefits such as the 3rd child of a family, the children of current and retired teachers and alumnus are required to make registration in the Chinese office (Room 527).
- 3) All the new students are required to make registration in the Chinese office (Room 527).
- 4) Students who have completed registration and payment procedures would get access to classrooms.
- 5) The school provides free textbooks for enrolled students (additional fee will apply if original copies are lost).

2. Discount Policies

- 1) The 3rd child of a family, the children of current and retired teachers and alumnus would receive special payment benefits (Please refer to *2022 Admission Guide*)
- 2) Discounts apply for students who pay off full-year tuition fees (Please refer to *2022 Admission Guide*)
 - First stage discount: paid by 19 December 2021
 - Second stage discount: paid by the end of Term 1, 2022

Note: Discount applies ONCE only.

3. Refund Policies

- 1) Refund can only be claimed by semester and be accepted within the first three weeks of the semester.
- 2) A processing fee of \$20 and the tuition fee of the weeks taken will be deducted from the refund

- payment. Registration fee is not refundable at any time.
- 3) Special refund issues or credit transfer are to be resolved in writing with responsible campus manager and the corresponding results are to be kept as records by both parties.
 - 4) All refund requests must be submitted in writing (with a copy of payment receipt) either directly to responsible campus manager or to school email address. Once the relevant information is confirmed, the refund payment would be transferred to the provided account within 10 business days after the application.
- E-mail Address: admin@eclschool.vic.edu.au

III. Methods of Payment

1. Parents are encouraged to make the payment online through online bank transfer.

Bank Transfer	Bank Name: Commonwealth Bank of Australia	Account Name: Eastern Chinese Language School	BSB: 063 254	Account Number: 10123295
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Please provide payment confirmation with payment notice including the following information: student ID (existing student), 2021 class and student's Pinyin name on passport, for example: 123 5A Joan Wang. For new students, after providing the information above (except the student ID), students should also ensure that they have submitted complete registration information. Please send the online transfer information to admin@eclschool.vic.edu.au.

2. Onsite reception is for new students. Payments can be made by cheque, debit card, credit card or UNIPAY (conditions apply). If you pay by debit card, no surcharge applies. If you pay by credit card or UNIPAY (America Express is not acceptable), 1.5% surcharge applies. Cash-free payment applies this year.

3. If you pay by cheque, please include your cheque (payable to: Eastern Chinese Language School) and the completed Student Enrollment Form (can be downloaded from <https://eclschool.vic.edu.au/enroll/>) in an envelope and post it to: Eastern Chinese Language School, PO Box 2236, Mt Waverley VIC 3149.

IV. 2022 School Calendar

Semester One	<u>Term 1</u> <u>(9 weeks)</u>	5 February, 2022 - 2 April, 2022
	<u>Term 2</u> <u>(8 weeks)</u>	30 April, 2022 – 18 June, 2022
Semester Two	<u>Term 3</u> <u>(9 weeks)</u>	16 July, 2022 – 10 September, 2022
	<u>Term 4</u> <u>(9 weeks)</u>	8 October, 2022 – 3 December, 2022

Class Time

Saturdays

Morning Chinese Class

9:30 am – 12:15 pm

Afternoon Chinese Class

1:15 pm – 4:00 pm

VCE Morning Class

9:30 am – 12:15 pm
VCE Afternoon Class

1:30 pm – 4:15 pm

Notes:

1. **Chinese prep, Grade 1-12 Chinese classes are available in the morning. Accelerated Chinese Program classes are offered in Grade 6 and above.**
2. **Chinese prep, Grade 1-4, and VCE Chinese classes are available in the afternoon. Details see below *Courses & Costs*.**
3. **Also opened:**
VCE 12 SLA classes are available on Sunday morning 9:30am-12:15pm.
VCE 12 FL classes are available on Sunday afternoon 2:00pm-4:45pm.

V. Child safety policies

ECLS complies with all the child safety policies required by DET and CLV and has developed all the relevant regulations such as Code of Conduct, Child Safe Policy, Student Collection Policy, Anti-bullying Policy and Cyber Safety Policy etc. If you have any concern or suggestions regarding our school policies on child safety, please visit our school website <https://eclschool.vic.edu.au/child-safety/> or admin@eclschool.vic.edu.au.

VI. Covid-safe policies

ECLS complies with all the regulations and instructions regarding Covid-safe and health protection required by DET and CLV. The health and safety of students and staff of ECLS is always the first priority of the school.

VII. On-campus conducts of students and parents

1. The school observes the rules and regulations framed by the Department of Education and Training including those of Child Safety Standards.
2. The school has developed relevant policies such as Discipline Procedures, Student Attendance Policy, etc.
3. Students observe the regulations framed by the school, protect the school's reputation and intellectual properties and take the responsibility for the damages caused by themselves.
4. Within school terms, students are not allowed to enter the campus without the company of adults before 9:10am.
5. Without permission, students cannot leave school for shopping or go home during school time.
6. During class time, students are not allowed to use mobile phones; Without permission of class teachers, students are not allowed to use tablets in class.
7. Students are not suggested to bring any valuable items to school. They would take full responsibilities for any loss or damage.
8. Early collection is only accepted with written confirmation from the Chinese Office after completing the Student Early Collection Form.
9. All the students not being collected 15 minutes after class would be sent to the Chinese Office on

campus.

10. Parents need to provide written authorization for other guardians or friends to collect their children if they are not able to do so themselves.
11. All the campuses are NUTS-FREE and EGGS-FREE due to food allergic concerns.
12. During class time, parents and non-ECLS staff are not allowed to stay on campus.

VIII. Chinese Courses (Prep)

Courses	Requirements	Contents
Chinese Prep	Children Aged 4-5	<p>Morning/ Afternoon class</p> <p>The curriculum is based on <i>Victorian Early Years Learning and Development Framework</i>. Drawing, singing and handicraft making are supplemented in class teaching.</p> <p>Taught by qualified early childhood education teachers.</p>

IX. Chinese Courses (Year 1-9)

Grade 1-4	Children Aged 5+	<p>Morning/ Afternoon class</p> <p>Classes are mainly taught in Chinese. Teachers may explain in English to help students understand the instruction. Book 1-4 of the Chinese textbook series <i>Chinese</i> are used. There would be a balanced focus on reading, writing, listening and speaking to cultivate a good learning habit and an interest in Chinese for students.</p> <p>Pinyin class would be available for year 1 students.</p> <p>Taught by teachers experienced in Australian and Chinese primary school education.</p>
Grade 5-9	Primary & Middle School Students with a certain level of Chinese fluency. Placement tests are available for class/level selection.	<p>Morning/ Afternoon class</p> <p>Classes are focused on Chinese reading and writing to fortify students' oral and written skills. Book 5-9 of the Chinese textbook series <i>Chinese</i> are used.</p> <p>More intensive speaking and writing exercise are provided for students over Grade 7.</p> <p>Each grade is taught by experienced teachers with both Chinese and Australian teaching backgrounds.</p>
ACP Grade 6-9 (Accelerated Chinese Program)	Accelerated Chinese Program provides selective entry tests for advanced students of Chinese fluency.	<p>Morning class</p> <p>Classes are mainly taught in Chinese. The Chinese textbook series <i>Chinese</i> are used. There would be a balanced focus on reading, writing, listening and speaking to cultivate a good learning habit and an interest in Chinese language and culture for students.</p> <p>There are also contents designed specifically for Accelerated Program Students for better understanding and application of the Chinese language.</p> <p>Limited classroom resources, currently only open above Grade 6.</p>

X. VCE Chinese Programs

ECLS has obtained the authorization from VCAA to provide VCE LOTE Chinese (Authorization No.: VCAA1868) including VCE Chinese as First Language (FL), Chinese as Second Language (SL) and Chinese as Second Language Advance (SLA). Students can be enrolled at ECLS for VCE purpose or just join the VCE coaching program at ECLS.

In the last 20 years, our students have achieved excellent results in VCE Chinese exams and a good amount of FL, SL and SLA students have obtained scores of 40+. These classes are led by teachers with more than 10 years of VCE teaching experience, and each year has a high score 8% compared with Victoria.

Courses	Requirements	Contents
Grade 10 (VCE Chinese Prep)	Grade 8, 9, 10 students in 2022 with acceptable Chinese proficiency.	Textbooks and supplementary materials are well-chosen and designed preparing students for later VCE studies. The course provides students with knowledge basic and essential to further VCE Chinese studies. Taught by teachers qualified and experienced in VCE Chinese education.
VCE Prep (Accelerated Chinese Program)	Grade 8, 9, 10 students in 2022 with advanced Chinese proficiency.	The program is selective entry only and entry tests are available for students interested (limited places). Textbooks and supplementary materials are well-chosen and designed according to the test requirement and VCE Chinese Syllabus. The course prepares students with knowledge basic and essential to further VCE Chinese studies. Taught by teachers qualified and experienced in VCE Chinese education catering for students with advanced level of Chinese proficiency with flexible teaching methods and enforced reading and writing training.
VCE Chinese G11, G12	Grade 10, 11, 12 students in 2022 with acceptable Chinese proficiency.	The school provides Chinese First Language (FL), Chinese Second Language (SL), Chinese Second Language Advanced (SLA) based on relevant regulations of VCAA. Textbooks and supplementary materials are well-chosen and designed according to the VCE Chinese Syllabus as well as the test requirement. The course provides students with essential reference materials and tailored training to fully prepare them for the test. Taught by teachers qualified and experienced in VCE Chinese education.
VCE 11、12 (Accelerated Chinese Program)	Grade 10, 11 & 12 students in 2022 with advanced Chinese proficiency.	The program is selective entry only and entry tests are provided for students interested (limited places). The school provides Chinese First Language (FL), Chinese Second Language (SL), Chinese Second Language Advanced (SLA) and Chinese Language, Culture and Society courses based on relevant regulations of VCAA. Textbooks and supplementary materials are well-chosen and designed according to the VCE Chinese Syllabus as well as the test requirement. The course provides students with essential reference materials and tailored training to fully prepare them for the test. Taught by teachers qualified and experienced in VCE Chinese education catering for students with advanced level of Chinese proficiency with flexible teaching methods and enforced reading and writing training.

XI. Cost

Year level	Standard price		Advanced payment-1 (By 19 Dec 2021)	Advanced payment-2 (By the end of T1,2022)	3 rd child, child of retired teachers and alumnus	Child of current teachers
	Half-year (including registration fee)	Full-year (including registration fee)			Full-year (including registration fee)	Full-year (including registration fee)
Prep (Half-day)	\$350 (Reg: \$90)	\$700 (Reg: \$180)	\$550 (Reg: \$180)	\$650 (Reg: \$180)	\$400 (Reg: \$90)	\$300 (Reg: \$90)
Year 1-9 (Half-day)	\$350 (Reg: \$90)	\$700 (Reg: \$180)	\$550 (Reg: \$180)	\$650 (Reg: \$180)	\$400 (Reg: \$90)	\$300 (Reg: \$90)
ACP Year 6-9 (Half-day)	\$400 (Reg: \$90)	\$800 (Reg: \$180)	\$650 (Reg: \$180)	\$750 (Reg: \$180)	\$500 (Reg: \$90)	\$400 (Reg: \$90)
Year 10/VCE Prep (Half-day)	\$400 (Reg: \$160)	\$800 (Reg: \$320)	\$650 (Reg: \$320)	\$700 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
ACP Year 10/VCE Prep (Half-day)	\$450 (Reg: \$160)	\$900 (Reg: \$320)	\$750 (Reg: \$320)	\$800 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
VCE 11 (Half-day)	\$550 (Reg: \$160)	\$1,100 (Reg: \$320)	\$900 (Reg: \$320)	\$1,000 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
ACP VCE11 (Half-day)	\$600 (Reg: \$160)	\$1,200 (Reg: \$320)	\$1,000 (Reg: \$320)	\$1,100 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
VCE11 Overseas (Half-day)	\$650 (Reg: \$160)	\$1,300 (Reg: \$320)	\$1,100 (Reg: \$320)	\$1,200 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
VCE 12 (Half-day)	\$650 (Reg: \$160)	\$1,300 (Reg: \$320)	\$1,100 (Reg: \$320)	\$1,200 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
ACP VCE12 (Half-day)	\$700 (Reg: \$160)	\$1,400 (Reg: \$320)	\$1,200 (Reg: \$320)	\$1,300 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)
VCE12 Overseas (Half-day)	\$700 (Reg: \$160)	\$1,400 (Reg: \$320)	\$1,200 (Reg: \$320)	\$1,300 (Reg: \$320)	\$500 (Reg: \$160)	\$400 (Reg: \$160)

XII. Parent/Guardian Complaint Procedure

A complete Parent/Guardian complaint procedure is available based on the requirements of the Department of Education and Training. More details are available on our website at

<https://eclschool.vic.edu.au/wp-content/uploads/2019/10/Parent-Complaints-Procedure.pdf>.

Our Campuses



新金山中文学校MW总校区

(周六、周日授课)

上课地址: Mt Waverley Secondary
College Senior Campus (高中部)
100 Stephensons Rd, Mt Waverley 3149
咨询电话: 0432 716 193

新金山中文学校早教学前部

(周六授课)

上课地址: Mt Waverley North Primary
School, Marcus Avenue, Mount
Waverley VIC 3149
咨询电话: 0424 288 018

新金山中文学校精英中文部

(周六、周日授课)

上课地址: Mt Waverley Secondary
College Junior Campus (初中部)
145 Stephensons Rd, Mt Waverley 3149
咨询电话: 0430 236 665

新金山中文学校亲子校区

(周六授课)

上课地址: Koonung Secondary College
615 Elgar Rd, Mont Albert North /
Box Hill North
咨询电话: 0411 271 599 / 0415 119 696

Braybrook 校区

新金山西区中文学校

(周六授课)

上课地址: Caroline Chisholm College
204 Churchill Ave, Braybrook 3019
咨询电话: 0402 963 295

云登中文学校

(周六授课)

上课地址:
Emmanuel College
2 Foxwood Dr, Point Cook VIC 3030
咨询电话: 0406 999 896

For further enquiry about the 2022 admission, please send email to admin@eclschool.vic.edu.au.

Eastern Chinese Language School Inc. (Reg. No.: A0044328U)

VCAA School Code: 1868

Website: <https://eclschool.vic.edu.au/>